

THE ROTARY CLUB OF ALLOA CHARITABLE TRUST FUND (SC022456)
APPLICATION FORM FOR FINANCIAL SUPPORT

1. Please complete this simple form to help us understand about your request and how we can help.
2. You should also enclose a brief covering letter explaining the importance of your cause.
3. Please note that our Club raises all the money it gives out through local fundraising, occasionally has insufficient funds to make any awards, and rarely makes awards of more than £500.
4. Rotary supports a wide range of good causes and can support both groups and individuals.
5. Priority is given to Clackmannanshire applicants.
6. The Club also runs local sponsored events you can use to raise your own funds – please enquire.

7. You should send your completed form and letter to: The Secretary
 The Rotary Club of Alloa
 Inglewood House Hotel
 Alloa, FK10 2HU
- or email: secretary@alloa.rotary1010.org

Please read right through the form before you start your answers.

Please sign the application and scan if you are submitting this form by email.

SECTION 1 – ALL APPLICANTS SHOULD ANSWER THESE QUESTIONS		
1	What is your name (the applicant)?	
2	What is your address for Correspondence?	
3	Post Code	
4	Phone number/s	
5	Email (please write legibly)	
6	How much funding are you asking us for?	
7	When do you need the money?	
8	If we cannot give you the full amount, how will you make up the difference?	
9	Who else have you asked for funding for this?	
10	I declare that I am authorised to make this request. I agree that the information in this application can be seen by members of Alloa Rotary Club for the purposes of decision making.	Signature:

SECTION 2 – PLEASE ANSWER THE QUESTIONS YOU THINK ARE RELEVANT TO YOUR APPEAL. LEAVE OTHERS BLANK.		
1	If you are raising sponsorship for a challenge or similar, what organisation will benefit from the funds you raise or the work you do?	
2	If you are raising money to help an individual in need, please make sure you have their permission then supply their name and address (in confidence).	
3	If you are raising money for a charity or community organisation, please ensure you have their permission, and supply their name and local contact details – unless of course that is you!	
4	Beneficiary Charity Number if appropriate	
5	Do they have paid staff locally? If so how many?	
6	Do they have volunteers locally? If so, how many approximately?	
7	What was their latest reported annual Income/Expenditure? (If they are a new group, what is your projected annual budget?)	
8	Do you need financial support to purchase equipment or other items (Capital), or is it for running costs (Revenue), or both.	
9	Briefly itemise the project, activities, services and/or items you are asking us to fund	
10	Where will the work take place?	
11	Who will benefit? How many? Age range?	
12	What are the main changes you hope to see as a result of your activity?	

This is not a “test”! Just give us as much information as you can and we’ll ask you if we need any more!